To log into the Registration Error Checking **off campus:**

1. Navigate to “remote.kenyon.edu” in a web browser
2. Sign in and authenticate with Duo
3. Click the link labeled “Personal Access Pages”
4. Sign in and authenticate with Duo
5. Click on “Registration Error Checking” (picture below)
6. A new tab will open and you will be signed in automatically for error checking *(see below)*

To log into the Registration Error Checking **on campus:**

1. Enter mybanner.kenyon.edu
2. Sign in and authenticate with Duo
3. Click on “Registration Error Checking” (picture below)
4. Continue through the Registration Error Checking *(see below)*

You will use the alternate PIN 111111 in the Registration Error Checking

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*Once logged in, Click on Student – Registration – Select Upcoming Term – Submit
Choose Add or Drop Classes.

Enter the CRN’s of your course choices into the boxes at the bottom of the page and then click Submit Changes.

**IMPORTANT NOTE:** If you are unable to register for a course, read what error message you are getting. We need to know what the error message is to be able to assist you.

If you need to have your pin reset, please contact HELPLINE at 740.427.5700 or helpline@kenyon.edu