

KENYON COLLEGE WITHDRAW FROM SPRING SEMESTER OF A YEAR COURSE
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WITHDRAWING FROM A YEAR COURSE WITH ONE SEMESTER CREDIT AND FINAL GRADE: Year courses may be dropped with fall semester credit and a final grade with the signatures of the instructor **and** advisor. Instructors may require a final examination. Students cannot withdraw late (WL) from the second half of a yearlong course.

STUDENT: You may withdraw from the second half of a yearlong course after the drop/add period only to a minimum of 1.75 units/14 semester hours and if you are passing. A late fee will be charged and a WD will appear on your transcript if the change is made after the first seven class days of spring semester.

FACULTY: You are under no obligation to cooperate with students who are attempting to withdraw after the drop/add period. If you do not approve, do not sign. Please do not report grades on this form. If you wish to change the student's fall semester grade in this year course, please notify the registrar within two weeks of the date you sign this form.

LEGAL NAME _____ STUDENT ID# _____

CRN	SUBJ.	NO. & SECT.	CREDIT AMOUNT	DROP	WD	FACULTY PERMISSION

ADVISOR'S SIGNATURE _____ DATE _____

STUDENT'S SIGNATURE _____ DATE _____

Received in Registrar's office _____