

Kenyon College

Replacement Diploma Request Form

Official replacement diplomas are \$50.00 each. We accept checks or money orders made payable to "Kenyon College." **If diplomas are ordered during peak times, such as commencement or school breaks, please allow additional time for processing.**

Financial obligations must be met before diplomas will be released.

Legal Name (as it was while attending Kenyon College):

First	Middle	Last
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Date of Birth: _____ Years of attendance: _____

Year of Graduation: _____ Major: _____

Phone Number: _____ E-mail Address: _____

Address where the diploma is to be mailed:

Recipient's Name	Street
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City	State	Zip Code
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Reason for replacement diploma:

Does the diploma need to be notarized for apostille purposes: Yes _____ No _____

Selecting "yes" adds \$8.00 to the cost of your replacement diploma. Notarized diplomas are sent USPS certified mail.

NOTE: Notarized diplomas are folded and stamped with the notary seal. Notarized diplomas are not intended for display.

Written signature: _____ Date: _____

Mail completed form and payment to:

Kenyon College
Office of the Registrar
103 College Drive
Chalmers Library, 2nd Floor
Gambier, OH 43022